



Position Title:	Summer Camp Counselor	Service Category:	CORE Susquehanna AmeriCorps
Service Site:	Donald L. Heiter Community Center, Inc.	Date Submitted:	03/03/2023
Site Address:	100 North 5 th Street, Lewisburg, PA 17837	Travel Required:	Yes
Compensation:	Living Stipend - \$5,000 Education Award - \$1,718.25	Service Term:	May 23, 2023 through August 5, 2023
Host Site Supervisor:	Andrea Tufo & Billie Hoover	Email:	Donaldheiter@gmail.com
Phone:	570-524-5000	Posting URL:	www.coreamericorps.org
Applications Accepted By:		Person and phone to contact for interview if different from supervisor:	
Email Jess Krispin CORE Susquehanna AmeriCorps Program Director jkrispin@union-snydercaa.org		Same as above	
Member Position Summary			
<p><i>The Mission of CORE Susquehanna is to serve community needs through member service in areas of Healthy Futures, Education, Volunteer Management and Community Service Projects.</i></p> <p><i>In addition to the member position summary and duties, ALL AmeriCorps members are required to participate in CORE AmeriCorps Group Activities. AmeriCorps members may not participate in any activities included in the Prohibited Activities as listed in the 'Partner Site and Member Agreements'.</i></p>			
<p>The AmeriCorps members hold an important role during our Summer Camp program. They provide assistance in planning and execution of our curriculum, and help staff members supervise large groups of children during activities, on field trips and during play times.</p> <p>The Community Center is a place for all people and our participant base is a representation of the general population however we also are a safe place for minorities therefore we have a large population of underserved individuals. For this position success is when every child enrolled is having a safe, fun, summer experience.</p> <p>The ultimate goal for all adults involved with our programs is to maintain the utmost attention to youth safety and well-being while they are guests, to aid in the facilitation of a well-organized and structured program, and to achieve adaptation with our programs without losing their individuality. </p>			
Duties and/or required training			
<ul style="list-style-type: none"> • Maintain high standards of health and safety in all activities for campers and staff. <ul style="list-style-type: none"> <input type="checkbox"/> Ensure the daily care is provided for each camper and recognize personal health needs. <input type="checkbox"/> Be alert to campers and staff needs and assist them with personal and/or health problems, and discuss concerns with camp director/coordinator when needed. <input type="checkbox"/> Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to, report repairs needed promptly to head counselor. • Be a role model to campers and staff in your attitude and behavior. <ul style="list-style-type: none"> <input type="checkbox"/> Follow and uphold all safety and security rules and procedures. <input type="checkbox"/> Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, sportsmanship and respect to differences. • To help identify and address social anxiety issues in youth regarding Post-Covid-19 and other social issues. • To help assess the school readiness of participants and help them improve academics as needed. 			

- To help youth learn how to have fun and socialize in a socially distant environment.
- Other job duties
 - Participate enthusiastically in all camp activities, planning, and leading those as assigned.
 - Maintain professionalism at all times while involved, whether on the clock or not.
 - Observe campers behavior, assess its appropriateness, and apply applicable behavior-management techniques if needed.
 - Escort campers to all activities and workshops and help with clean-up.
 - Encourage respect for personal property, DHCC Property, equipment, and facilities.
 - Prepare for and actively participate in pre-camp training and meetings.
 - Assist camp directors/coordinators in moving camp supplies and general camp preparedness.
 - Cooperation with the entire summer programs team in working together for the welfare of the camper, campers, and community.
 - To inform the camp director/coordinator immediately for any personal, medical, or social concerns of the campers and/or staff.
 - Interaction with the campers – do not use your cell phone, text, no laptops, no ipods – do not work on homework, or hobbies such as knitting, etc... during working hours.
 - Attend open houses and conferences, as needed.
 - Do reports of student progress
 - Manage Volunteers
- Participation in CORE AmeriCorps Group Activities **(Required)**
- Members may not participate in any activities included in the Prohibited Activities as listed in the 'Partner Site and Member Agreements' This position description is an Addendum to the Member Agreement. **(Required).**

Prohibited Activities

In order to comply with federal regulations, AmeriCorps members assigned to this site are prohibited from:

- a. Attempting to influence legislation;
- b. Organizing or engaging in protests, petitions, boycotts, or strikes;
- c. Assisting, promoting, or deterring union organizing;
- d. Impairing existing contracts for services or collective bargaining agreements;
- e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytizing.
- h. Providing a direct benefit to a business organized for profit, a labor union, a partisan political organization; a nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative, and an organization engaged in the religious activities, unless Corporation assistance is not used to support those religious activities.
- i. Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive;
- j. Providing abortion services or referrals for receipt of such services; and
- k. Such other activities as the Corporation may prohibit.

